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From: Jerriann Ernstsens
To: Vicky Miller
Date: 1/17/2008 10:19 AM
Subject: side by completion

*Outgoing
2/0040018*

CC: Pam Grubaugh-Littig; Steve Christensen

Hi Vicky,

We left off yesterday with just the following things for you to do:

- 1) I will get the 2006 raptor map stamped incorporated, scanned, and will send to you for your MRP-CB volume 1 of 3.
- 2) C1C2 for the 5 document packet. I found this pak in the 2007 incoming, but there is no accompanying letter or C1C2 form letting us know whether this was for review or clean copies. There were no stamps, so no tracking that way, either. The MRP-CB already had 3 of 5, but did not have records of SPUT 493 or 455. If you did send them in as clean copies, we will need you to re-send the two that we don't have at this time. If you sent them in as review copies, then we will need to follow up to see whether that task was approved and when did you finally send in the clean copies - were the arc reports with that packet? if so where is the clean copy packet???
- 3) Please clean up the binders. Some things that need attention: a) what ever organization you come up with, you will need to make sure that the tab pages are correct for the 3 Volumes. a) the spine and covers need to reflect what they really contain. I'm not sure what to re-name the "MRP" part of you current label, but all the "Areas" make up the MRP. The following is what I would like to have you do UNLESS YOU SEE A PROBLEM THAT I DO NOT. Pull everything together, label the Volumes as listed below, then separate the "Areas" with appropriately marked tabs, such as Chapter 3 Facilities, Chapter 3 Leach Field, Chapter 3 Degas....

SPINE AND COVER:

MRP-CB Volume 1 of 3 Chapter 3 Facility Areas, Leach Field, Refuse Area, & Degas Areas

MRP-CB Volume 2 of 3 Chapter 4 Facility Areas, Leach Field, Refuse Area, & Degas Areas

MRP-CB Volume 3 of 3 Chapter 6

I think that this same idea could be used for the MRP-Public Binders, but I'll leave that up to Steve.

We are very close to entering the electronic scene and I think that pulling the "Areas" together would be a good start towards that time when we request that all your chapters be pulled together for all the different "areas". It is very confusing to have an MRP with the title "Amendment". I don't understand why the DOGM allowed this.

Please do complete these tasks by Feb 29th, 2008. Thanks

Jerriann Ernstsens, Ph.D.
Division of Oil, Gas, & Mining
Department of Natural Resources
1594 West North Temple, Suite 1210
SLC Utah 84114
801-538-5214
jerriannernstsens@utah.gov